

**Summer
2010**

CALVARY

Chapel Academy

Where Faith and Learning Soar



Greetings from CCA Administration

Dear CCA Family,

I hope this newsletter finds each and every one of you enjoying your summer vacation. The office staff has been working diligently since the 24th of May preparing for our upcoming school year. Summer is always a busy time but productive, as well. We seek your continued prayers for God's wisdom and direction pertaining to our school.

Enclosed in this packet, you will find a wealth of information to read carefully. I encourage you to keep it in a safe place as you may need to refer to it throughout the school year. You will find your 2010-2011 Family Handbooks. Separate from the handbook is a form for K-8th parents and students that must be signed and returned to school indicating that you and your student(s) have read the handbook. All students who turn this sheet in by Thursday, August 12, will be eligible to participate in a free N.U.T. Day on Friday, August 13.

Please note that the arrival and drop-off procedures are included on the last page of this newsletter. On Friday, August 6, we will host **Meet Your Teacher Day** from 11:00 a.m. until 1:00 p.m. This is an informal way for our students to stop by with supplies, visit their new classrooms, and meet new and old friends. Junior high class schedules and 5th-8th grade locker assignments will also be available. Later that evening,

at 6:30 in the Sanctuary, we will have **Parent Orientation**. Please make arrangements for your students as this is a Parent Only event and childcare is not provided. We will be hosting a Uniform Exchange during both events near the school office.

I would like to ask that you please regularly refer to our website, www.ccamelb.com, this school year. Our goal is to continue to reduce the amount of paper we use and copies we make this school year. Our website will be kept up-to-date and will be used as the primary vehicle through which we communicate all year long. We ask that you make a habit of checking it on a regular basis, and we thank you for your cooperation. In keeping with this policy, this will be the only hard copy of the newsletter that you will receive this school year. If you don't have a computer or printer at your disposal, please inform the office staff.

I pray that each of you is blessed with good health and quality time with those you love this summer. I look forward to seeing you on August 6.

In His Love,

Lynn Rogers
Principal

Our Vision...

The vision of Calvary Chapel Academy is to equip and raise up godly generations of young people who love, serve, and worship Jesus.

Calendar of Events

Sunday, August 1

Tuition Due

Friday, August 6

Meet Your Teacher Day - 11:00 a.m. to 1:00 p.m.

Friday, August 6 - Parent

Teacher Orientation - 6:30 p.m. to 8:00 p.m. in the Sanctuary

Monday, August 9

VPK First Day of School

Tuesday, August 10

First Day of School for Pre-school (3 year olds) and K-8th Grade!

Note: Uniforms required

Before and After Care begins. (Registration required.)

Friday, August 13

Special "Handbook" N.U.T. Day

Friday, August 27

"Favorite Color" N.U.T. Day

Monday, September 6

Labor Day—No School



SUMMER READING LIST

Please be sure that your students in 1st-8th grade are working on their summer reading assignments. These lists were previously emailed to you and are presently listed on our website, ccamelb.com.

UNIFORM EXCHANGE

Has your child outgrown his/her uniforms? Be a blessing to another family at CCA by bringing in any clean, gently-used CCA uniforms you wish to "recycle" to the school office by Friday, July 30. All recycled uniforms will be available during Parent Orientation at a table located outside the school library. Volunteers will be needed to assist during the uniform exchange, and all volunteers will receive service hours for their help. Please contact the office at 729-9922 if you can assist.



HOMework HERO

Again this year, CCA will continue to make available to its parents, students, and teachers, a useful tool allowing everyone to keep in touch concerning homework assignments, upcoming quizzes, tests, projects, field trips, or other activities. At www.homeworkhero.com, teachers will post assignments online for students and parents to view on a daily basis. To monitor your student's assignments, go to:

- * www.homeworkhero.com
- * Click on **ASSIGNMENTS**
- * Click on **FLORIDA**
- * Click on **CALVARY CHAPEL ACADEMY**
- * Go to individual teacher's page.

Tuition



Tuition is due on the first of every month from August through May. A late charge of \$20.00 will be assessed if tuition is not received by 3:15 p.m. on the 5th day of the month.

August tuition is due on **August 1st** in the school office. A drop box is located outside the school entrance for your convenience. Checks should be made payable to **Calvary Chapel**. If you have any questions, please refer to your CCA Family Handbook.

KEY FOBS



Key fobs used to enter the building will be assigned during Parent Orientation at a table adjacent to the school office. Be sure to bring your drivers license. Your account will be billed \$10.00 per key fob (one-time charge per school year).

Meet Your Teacher Day/ Parent Orientation



Meet Your Teacher Day will take place on Friday, August 6, from 11:00 a.m. to 1:00 p.m. This is an opportunity for you and your child to come in and meet your teacher prior to the first day of school.

Parent Orientation will begin at 6:30 p.m. in the Sanctuary. Not only will you receive pertinent information concerning your child's class(es), but it is also the time during which you will purchase your key fob and turn in your paperwork from the summer packet. **The orientation is for parents and caregivers only, and childcare will not be provided.** We strongly encourage you to attend this important meeting.

Don't forget to sign up for Before and After Care before the start of school! Our summer hours are Mon. - Fri., 9:00 - 1:00.



IMPORTANT!

Please be sure to label all uniform items prior to the first day of school. Also, please write names on the inside of backpacks, lunch boxes, notebooks, and other personal items!

Attention Parents of Preschoolers - Please look for a uniform shirt order envelope in the summer packet to purchase your child's uniform shirts!



Girls Summer Volleyball Camp will be available this summer for girls entering grades 6 through 8. Camp will be held August 2 through 6 at the Power House Gym. Camp fee is \$65.00. Please make checks payable to Tina Greer. Registration forms will be in the summer packets and also are available in the school office.

Medication Information

We would like to remind parents/guardians of Florida Statutes, Section 1006.062, and our rules concerning medication in the school.

* All medications must be in the original container, including cough drops and over-the-counter medications.

* Over-the-counter medications can only remain at school for 10 days unless you have a doctor's note authorizing continued use.

* Medication Authorization Forms need to be completed for ALL medication to be given at school.

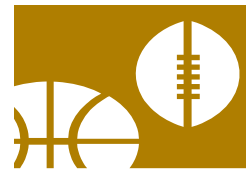
*** STUDENTS CANNOT TRANSPORT MEDICATIONS TO AND FROM SCHOOL. ALL MEDICATIONS, INCLUDING COUGH DROPS, ARE TO BE KEPT IN THE SCHOOL CLINIC.**

* All medications will be counted upon arrival at the school and a parent signature is required to verify that the count is correct.

Incoming 6th Grade Requirement...

All incoming 6th graders are required to be screened for scoliosis in compliance with Section 1003.22(4), Florida Statutes, and State Dept. of Health Rule 64F-6.003, Florida Administrative Code. All new physical exams, with the scoliosis test results indicated thereon, need to be in the school office prior to the beginning of school.

ATHLETIC PROGRAM INFORMATION



If your student is planning to participate in playing sports for the 2010-2011 school year please fill out the athletic participation form located in the summer packet. Also available is a sports physical form that will be required for all students who will be participating. These forms can be turned into the school office at the beginning of the school year.

GYM LOCKERS

Lockers will be provided in the Gym for **Junior High students only**. Students must provide their own locks for their lockers in the Gym.

IMPORTANT NOTICE

Please log on to the school website at ccamelb.com to view your students' supply list and summer reading requirements! Please refer to this website often for important information during the



BOX TOPS



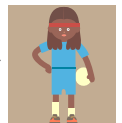
Please remember to collect all General Mills box tops over the summer for our school. Help us to make the 2010/2011 school year our best yet for extra funds. We can't do it without you!

CCA Uniforms and P.E. Uniforms

CCA school uniform shirts and bottoms are to be purchased at School Time Uniforms **ONLY** (located at 4185 W. New Haven Ave., Melbourne, Fl.). **P.E. uniforms** for 4th through 8th graders are to be purchased by ordering through the school office. An order envelope is included in the summer packet. P.E. uniform orders are due in the school office no later than **Friday, July 24**. (Checks should be made payable to **The Locker Room**.)

- **4th graders** will have P.E. three times per week and are required to wear a CCA emblem P.E. t-shirt.
- **5th graders** will have P.E. five times per week and are required to wear a CCA emblem P.E. t-shirt.
- **6th graders** will have P.E. five times per week and are required to wear a CCA emblem P.E. t-shirt.
- **7th & 8th graders** will have P.E. five times per week and are required to wear both a CCA emblem P.E. t-shirt and black nylon P.E. shorts.

Students will NOT be permitted to wear their P.E. uniforms to school. However, students having P.E. during last period (6th grade) may wear their P.E. uniforms home.



K - 8TH ARRIVAL & DISMISSAL PROCEDURES USING THE CAR LOOPS

Arrival Procedures

Again this year, we will be using the main entrance to the school on the SE side of the Calvary Chapel Melbourne campus, and since all students will start school promptly at 8:30 a.m., students in Kindergarten through 8th grade will be dropped off via car loop following the cones and traffic flow as directed by adults and safety patrol in the south parking lot. Students dropped off prior to the doors opening will assemble on the sidewalk west of the main entrance and be supervised by a teacher from 8:00 a.m. until 8:15 a.m., at which time the bell will ring signaling when students may enter the building.

Parents wishing to walk their students to class need to park in the far east lanes closest to the water. Specifically, these are the two lanes past the car loop cones. Using these specific lanes, parents and students walking in will avoid contact with those vehicles that are dropping off students in the car loop.

Dismissal Procedures

Kindergarten (1:30) through 4th grade students (3:15) will be dismissed from the car loop on the south side of the C building (school entrance), using the same traffic flow as the arrival procedures. **It is imperative that parents stay in their vehicles and use the car loop only to pick up their children. During dismissal, parents are only allowed to leave their vehicle if they have specific business to take care of in the school office.**

5th through 8th grade students, as well as their younger siblings, will be dismissed from the front of the Youth Center on the northeast corner of the campus.

Important Requests

We ask that the cars pull up as far as possible, following the teachers' directions. **It is imperative** that you display your color-coded family name card in the **front passenger window**, especially on rainy days, during the entire school year. Please be sure to write your child's last name on the card in bold, block letters with a wide-tip marker before the first day of school. This will greatly speed up the dismissal process. Note: Should you need additional color-coded family name cards, please stop by the school office to pick these up.

As always, please be careful and considerate in the car loop, following instructions, obeying the speed limit, and watching for children walking or on bicycles. **Safety is our first priority!**

PRE-K ARRIVAL & DISMISSAL PROCEDURES USING THE CAR LOOP

Arrival: Upon arrival, parents with preschool students (and their siblings) **only** should park in the west parking lot in the front of our CCM campus (in front of the sanctuary). Preschool parents (only) will use the northwest entrance to C building (near the elevator) and proceed to their child's classroom to sign him/her in. Siblings who attend CCA who are older than Kindergarten age may use the sidewalk between the sanctuary and C building to walk to the front of the school and join their classmates prior to the doors being opened. Kindergarten students may enter the building with their preschool siblings. The doors open at 8:15 a.m. allowing students to enter the building. Please note that this hallway is used by kindergarten as well as our 5th and 6th graders with heavy backpacks that use the elevator. All classes, including preschool, begin at 8:30 a.m. Late arrivals cause distractions to teachers and students. Your child will benefit more completely when brought to school on a regular basis and at the designated time.

Departure: It is the parent's responsibility to pick up the child promptly at the close of the child's session. Students will be assembled by 11:30 a.m. in the Commons by class for parents to walk in and sign them out with their teacher or teacher's assistant. Students not picked up within 15 minutes of dismissal will be checked into After Care and billed accordingly. Please note that there will be no car loop for preschool students.